

LEAVE by the NUMBERS

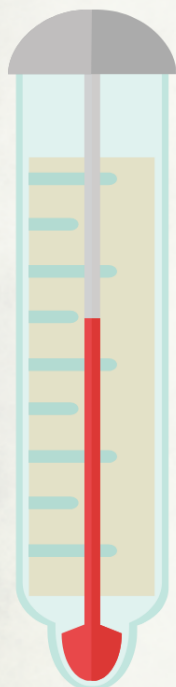
September 1, 2020

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SICK LEAVE

for licensed employees is based on years employed by the district.

Totals are prorated for employees on 196 - 242 contracts.



9

days for 1-5 years

days for 6-10 years

10

11

days for 11-15 years

days for 16 + years

12

- ✓ accumulates year to year
- ✓ can be used anytime
- ✓ does not require prior notification
- ✓ may be converted for critical family or adoption (see HR)

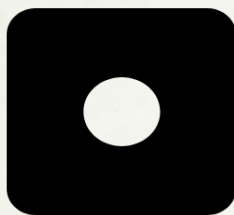


Do you participate in SICK BANK?

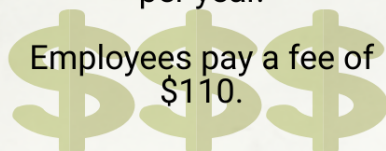
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You donate 1 day per year to the bank.

Alternative Leave



One day of alternative leave is allotted for use by licensed employees per year.

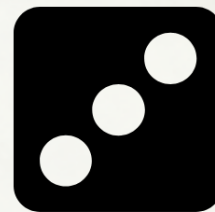


Employees pay a fee of \$110.



PERSONAL LEAVE

Each licensed employee earns 3 personal leave days per year.



Accumulates

1 day minimum notification.

Can be used during PTC, the first or last 5 days of school. (Exceptions may apply.)

Can be used before or after a school holiday. (Exceptions may apply.)



A maximum of 5 days can be used per year.